

## Director of Care and Prayer Ministry

Purpose – The Director of Care and Prayer Ministry nurtures the community of Faith through care and prayer programs.

Essential Functions –

- Oversee the following ministries: Prayer, Visitation, Stephen’s Ministry, Mealtime Ministry and Heroes Care
- Be available for disciples in times of personal crisis to determine appropriate avenues of care available
- Identify and invest in relationships of people who have a passion and gift for care ministry
- Provide coordination and direction regarding the day-to-day execution of the ministry
- Recruit and train prayer warriors
- Develop and maintain the ongoing prayer list
- Recruit and train disciples for Visitation Ministries: Homebound, Hospital and Outreach
- Supervise the Stephen’s Leader and assist when needed with the Stephen’s Ministry (being a Stephen Minister/Leader is not required)
- Assist the Mealtime Ministry Coordinator with identifying persons in need of meals for a short time

Qualifications -

*Must be a committed disciple of Jesus Christ*

*Must be able to commit to the mission, vision and values of Faith.*

*Ability to work independently, and as a team member with using discretion in decision making and sound judgment in problem solving.*

*Excellent oral and written skills to effectively communicate in the English language.*

*Ability to exercise flexibility within working responsibilities or environment.*

*Desire to continuously learn and serve others.*

*Caring heart and desire to help those who are hurting and broken.*

*Ability to discern needs and respond appropriately, sensitively and proactively.*

*Able to maintain a high level of confidentiality.*

*Highly organized, administrative and dependable; Microsoft Office; Specific training.*

This is a part-time position which reports to the Lead Pastor, and includes a salary commensurate with experience, potential, and time committed. Send resume and salary requirements to

[r.sullivan@faithce.com](mailto:r.sullivan@faithce.com)