

Why register with InFellowship?

InFellowship is a secure and easy to use online tool that allows our members and attendees to connect to what's happening at Faith Lutheran.

Through your online account, you will be able to:

- Update your personal/household profile in the church database
- Adjust privacy settings to manage what information others can view
- View/download your giving record
- View and manage the groups/teams you lead and of which you are a member (coming soon)
- Register for events, classes, and seminars (coming soon)
- Search for groups of all types (coming soon)
- Opt-in / opt-out of the online "Church Directory"

FAQ's

Q: How do I get to the online directory?

A: To see the directory, login or create an account in InFellowship. From the home page of your account select *Church Directory*. Everyone who has opt'd in to the Directory will be displayed. Keep in mind that you must first opt-in to the Directory yourself in order to see others.

Q: Why do I have to give my birthdate when I register?

A: It helps us identify that it's really you, prevents the creation of a duplicate record and helps us comply with the Children's Online Privacy Act.

Q: Do I need an InFellowship account in order to sign-up for classes.

A: Coming Soon. Registration for classes, seminars and events, will be done through InFellowship. If you have an account, you will sign-in and complete your registration. If you don't have an account, it only takes a moment to create one, then you can register for all activities.

Q: I don't have an e-mail address, can I still register for an account?

A: A valid email address is required. However, we can help you create a free email address and get set up with InFellowship access. Contact the church office, 972-539-1031.

Q: I registered for an account and my wife also tried to but it told her that the e-mail address was already used. We share an e-mail address, how does she register too?

A: Unfortunately our database program requires each individual to have a unique log-in. Your e-mail address is what identifies you as a 'unique person' – kind of like your social security number. This is the same requirement of financial institutions or any place online that requires you to create a user account.



Q: Can I call the office and have you create an account for me?

A: Internet Privacy Rules do not allow us to register for you. Your log-in information should be private as it allows you to access your online giving records. If you don't have access to a computer and need assistance, you can come to the office and one of our admin staff can assist and walk you through it.

Q: I have followed the instructions and I can't log in, who do I contact?

A: Call Kristin, 972--539-1031 ext 200, k.correro@faithce.com.

Q: Can anyone view my information if I register?

A: ONLY people in our congregation who have the status of member or attendee in our database can view the *Church Directory*. Visitors and the general public cannot access the Directory. In addition, you have control over your personal information and what others can view.

Q: I am a member and I created an account but I can't see the directory.

A: It's important to create your account with the same e-mail address we have in our database. If you register and use a different e-mail address, our database will not recognize that it's you and create a duplicate record. Please email Kristin Correro at k.correro@faithce.com. She will merge the records together and then you will be able to view your groups and opt-in to the Directory.

Q: I don't do anything online and probably won't create an account, but I want to be able to reach other people in the church, can you just print me a hard copy of the directory?

A: We purposely moved towards a web based database that will give our congregation the easiest and most efficient way to access this information and reduce paper costs. If you do not have access to or use a computer—please call the church office so we can help you!