



## Nursery

Our Nursery is a safe, loving and encouraging place, and we believe it is an important part of a child's first church experience. When children visit our nursery, it allows the parents to learn, serve and grow in the fellowship at Faith and have a peace of mind knowing the needs of their children are being met in a Christian environment.

Please familiarize yourself with these standards and procedures. They have been designed to keep your children as happy, healthy and safe as possible. If you have any questions, feel free to contact our Director of Faith Formation, Elizabeth Holschuh at [e.holschuh@faithce.com](mailto:e.holschuh@faithce.com).

## Registration

A nursery registration form must be completed for any child that is in the care of Faith Lutheran Church. This form can be completed in person or online at [www.faithchangeseverything.com/children/nursery](http://www.faithchangeseverything.com/children/nursery). For the safety and security of the children, we ask that parents keep their cell phones on vibrate during worship or events so that a Nursery Staff member may text/call you if you are needed. It is imperative that you stay on the church premises while your child(ren) are in the nursery.

## Drop-off

1. Complete name tag and place on child's back
2. Sign child in on sign-in sheet, be sure to leave your cell phone number and child allergy information in legible handwriting on the sign-in sheet
3. Alert nursery attendant of any special needs, allergies, feeding schedule, etc.

For safety reasons, we ask that you drop the child off at the door. Simply wave a quick good-bye and leave. It is normal for little ones to cry when leaving a parent. This does not last long. Our Nursery Staff will immediately try to create interest in a toy or activity and give assurance that you will return. If a child is inconsolable for longer than 10 minutes, a Nursery Staff member will contact you via cell phone.

\*Please label all items in diaper bag. (e.g. sippy cup, bottles, baby wipes container, etc.)

## Pick-up

Please sign your child out on the Sign-Out sheet. Parents do not need to come into the nursery. Please wait in line to eliminate congestion at the door as well as for the safety of the children.

**Children will be released only to the parents unless prior written permission has been given to the Nursery Staff or volunteer to release the child to another adult. This will need to have been done at the time of Sign-In. The nursery attendants will ask for a photo ID to verify identification of any adult they do not know.**

## What to Bring

When packing a diaper bag for your child, please include the following items:

- Two disposable diapers.
- Pacifier or other items should your child need it for security.
- Labeled bottles/cups of milk, formula, juice or water.
- Children should not bring toys, books or other items from home.

## Snacks and Feeding

Infants will be fed milk, formula or juice when provided by parents in plastic bottles. Nursing mothers may use room 136 to nurse. Please share your nursing need with the Nursery Staff so that we may best accommodate you.

A gluten-free snack may be served to the children during the time they are in our care. If your child has a food allergy, please mark their name tag, "food allergy" and you may then provide a snack for your child.

Please refrain from bringing any peanut product (i.e. peanut butter crackers or peanuts) due to others who may have allergies.

## Illness and Medication

For the protection of your child and other children, parents are asked not to bring a child who appears ill. If the child has a virus, common cold (yellow/green discharge from nose), sore throat, cold, flu, upset stomach, pink eye, etc., please wait 24 hours after symptoms have disappeared before bringing them into the nursery. A child with a rash must have a doctor's note.

If your child has a fever, vomits or has diarrhea while in the nursery, you will be contacted immediately. Neither Nursery Staff nor volunteers shall give medication to any child.

## Environment

The following precautions are taken to ensure the safety of children under the care of Faith.

- The nursery is regularly inspected.
- No glass containers are allowed in the room at any time.
- Toys and activities shall be provided that are appropriate to the age of the children present.
- Toys are cleaned and disinfected before and after childcare.
- Gloves (latex) will be worn when changing diapers and the changing pad will be disinfected after each diaper change.
- Hygiene practices that keep our equipment, toys, mats, etc., clean and sanitary are implemented.
- Adult/child ratios: newborn through 2 years: 2 adults per 10 children.

## Behavior

If the following conditions occur, you will be contacted and asked to remove your child from the nursery at that time for the safety and welfare of the other children:

- Discipline behavior problem that has not been resolved within 3 time-outs.
- Inconsolable crying beyond 10 continuous minutes
- Biting another child.
- For any injury incurred during a nursery stay, an accident report will be filled out by the nursery staff and a copy given to the parent.

## Lost and Found

Lost and found items are kept with Elizabeth Holschuh. E-mail her at [e.holschuh@faithce.com](mailto:e.holschuh@faithce.com) if you think that you've lost something.